

DRINKING WATER & WASTEWATER PROFESSIONALS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/15/2012

BOARD MEMBERS PRESENT: Allen G Wilder – Vice Chair
Larry Annen
John R. Lee
Jack V Bennion
Lance Nielsen

BOARD MEMBERS ABSENT: Dion W Holton
Victor Villegas

BUREAU STAFF: Tana Cory, Bureau Chief
Marcie Righnowar, Appeals Hearing Coordinator
Maurie Ellsworth, Legal Counsel
Eric Nelson, Board Prosecutor
Roger Hales, Administrative Attorney
Mary Miles, Technical Records Specialist I

OTHERS PRESENT: Mike Shepherd, City of Weiser
Kevin McLeod, Idaho Rural Water Association

The meeting was called to order at 8:30 AM MDT by Allen Wilder.

APPROVAL OF MINUTES

A motion was made by Mr. Bennion to approve the minutes of March 3, 2012 and May 16, 2012. Seconded by Mr. Annen, motion carried.

A subsequent motion was made by Mr. Bennion to change the word “operator” to “backflow student” in the minutes of May 16, 2012. Seconded by Mr. Annen, motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She stated that the Massage Therapy Board is now being served by the Bureau, so going forward shared expenses will be distributed among 29 Boards rather than 28. The Bureau has been approved for a new licensing system which may have a one-time cost for the Board.

FINANCIAL REPORT

Ms. Cory presented the financial report to members of the Board, which showed a cash balance of \$462,514.95 with revenues of \$17,943.00 and expenditures of \$21,652.89 as of 7/31//2012.

2013 FY RENEWAL CONTRACT

Ms. Cory presented the 2013 FY Renewal Contract to the Board members.

A motion was made by Mr. Lee to approve the FY 2013 Renewal Contract and to authorize the Board Chair to sign. Seconded by Mr. Bennion, motion carried.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case WWP-2012-7. Mr. Nielsen made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. Seconded by Mr. Lee. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case WWP-2012-8, 9. Mr. Nielsen made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. Seconded by Mr. Bennion. Motion carried.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

REINSTATEMENT PERIOD

Mr. Hales presented to the Board members the proposed language change for Idaho Code 54-2411 regarding the reinstatement period for drinking water licenses. After discussion, the Board decided not to take any action at this time.

TO DO LIST

The Board reviewed the completed items on the To Do List from the May 16, 2012 Board meeting.

RETURN LETTER DRAFTS

A motion was made by Mr. Nielsen to approve the letter templates as presented. Seconded by Mr. Bennion, motion carried.

EMPLOYER/OWNER AFFIDAVITS

The Board reviewed drafts for previous and current Employer/Owner Affidavits for the Class III and IV applications. The previous Employer/Owner Affidavit would be retained in the licensee's file for Board consideration with future Class III and Class IV applications. The current Employer/Owner Affidavit would be required with each application submitted. Language regarding the use of the affidavits will be added to the instruction sheet of the application.

A motion was made by Mr. Annen to approve the new Employer/Owner Affidavits for the Class III and Class IV applications. Seconded by Mr. Nielsen, motion carried.

ASSOCIATED BOARDS OF CERTIFICATION CONTINUING EDUCATION REVIEW PROGRAM

The Board reviewed the ABC CE Review Program and determined that no action is required at this time.

ELECTION OF BOARD CHAIR

A motion was made by Mr. Annen to nominate Mr. Villegas as Board Chair. Seconded by Mr. Lee, motion carried.

A motion was made by Mr. Bennion to nominate Mr. Wilder as Vice Chair. Seconded by Mr. Annen, motion carried.

AMERICAN BACKFLOW PREVENTION ASSOCIATION LETTER VS THE AMERICAN BACKFLOW PREVENTION ASSOCIATION CERTIFICATE

The Board reviewed the ABPA letter that the backflow student receives upon completion of the backflow assembly tester certification class. The Board determined that it would not accept the letter in lieu of the certificate for licensure. The applicant would need to submit the ABPA certificate with the application.

CORRESPONDENCE

The Board reviewed the correspondence received from David Johaneck. No action was taken. The Board referred to rule:

Rule 200.07. Refund of Fees. No refund of fees shall be made to any person who has paid such fees for application, examination, or reinstatement of a license.

The Board reviewed the ABC Board of Directors ballot materials.

A motion was made to vote for Ray Olson for Vice President and Michael Bolt for the Wastewater Division Director and to return the ballot to ABC. Seconded by Mr. Bennion, motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Lee that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. Seconded by Mr. Bennion. The vote was: Mr. Lee, aye; Mr. Bennion, aye; Mr. Annen, aye; Mr. Nielsen, aye and Mr. Wilder, aye. Motion carried.

A motion was made by Mr. Nielsen to come out of executive session. Seconded by Mr. Bennion. The vote was: Mr. Lee, aye; Mr. Bennion, aye; Mr. Annen, aye; Mr. Nielsen, aye and Mr. Wilder, aye. Motion carried.

A motion was made by Mr. Bennion to approve 26 CE courses submitted for review. Seconded by Mr. Lee, motion carried.

A motion was made by Mr. Lee to approve 25 applications for licensure, 83 applications for exam, eight applications are denied, and one application is being held pending receipt of information. Seconded by Mr. Bennion, motion carried.

CE COURSES

APPROVED

AMERICAN TRAINCO

PUMPS AND PUMP SYSTEMS
PUMP REPAIR AND MAINTENANCE
TROUBLESHOOTING MECHANICAL DRIVE SYSTEMS & ROTATING
EQUIPMENT
UNDERSTANDING AND TROUBLESHOOTING HYDRAULICS
BASIC ELECTRICITY FOR THE NON-ELECTRICIAN
ELECTRICAL TROUBLESHOOTING AND PREVENTATIVE
MAINTENANCE
ARC FLASH ELECTRICAL SAFETY

IDAHO RURAL WATER ASSOCIATION

DEQ DW COMPLIANCE RESOURCES - PUBLIC NOTIFICATION
REVIEW, BIOFILM PREVENTION, GRANTS
DEQ SOURCE WATER PROTECTION RESOURCES
BASIC SAMPLING TECHNIQUES
REQUIREMENTS FOR A CONTRACT DW OPERATOR
BASIC LEAK DETECTION
SAMPLES: FROM COLLECTION TO REPORTING

CONFINED SPACE REVIEW
EXCAVATING SAFETY AND CPT REVIEW
VA & ERP: KNOW WHAT THEY ARE AND HOW TO IMPLEMENT THEM
IN YOUR SYSTEM
COLLECTION SYSTEM OVERVIEW
HYDRANT & VALVE TRAINING
WHAT IS THAT SMELL?
DETERMINING THE TRUE COST OF SERVICE FOR RURAL DW & WW
UTILITIES
CHEMICAL FEED SYSTEMS FOR WATER & WASTEWATER
SELECTING THE RIGHT WW TREATMENT PROCESS FOR RURAL
COMMUNITIES
LAND BASED WASTEWATER TREATMENT ALTERNATIVES
MAGNETIC FLOW METERS
THEORY OF LEAK DETECTION

INDIAN HEALTH SERVICE AND EPA REGION 10 DRINKING WATER UNIT
WATER DISTRIBUTION FIELD OPERATIONS

APPLICATIONS

Approved for Licensure

BEARD NATE	WWC1-18780
BYERLY JAMES DANIEL	DWD1-18886
CALLAHAN BRADY THOMAS	WWT1-18768
CARDWELL CRAIG D	DWD1-18778
EDWARDS KAYLYNN	WWT3-18779
EHINGER BRANDON M	WWC1-18880
FLEMING RUSSELL	WWT3-18785
HASTINGS THOMAS WILLIAM	WWT4-18816
JESSEN DUANE TIM	DWD1-18870
JONES CINDY K	BAT-18874
JONES RAY N	DWT1-18769-R
KEY JAMES RICHARD	DWD1-18876
KEY JAMES RICHARD	WWT2-18875
MCCULLOUGH SEAN	WWT1-18846
MECHAM JADE WILLIS	WWT1-18774
MITCHELL GUY W	WWT1-18764
PATTEN CARL WALTER	WWT1-18898
ROGERS ELMER A	DWD3-18788
SERR ROBERT JAMES	DWD1-18885
SHARP JUSTIN L	WWC1-18854
SMITH WILLIAM E	WWC1-18889
VAUGHN CHRISTOPHER MICHAEL	WWT1-18777
VIRDEN MICHAEL D	WWT1-18847
WATERMAN TY	WWT1-18848

WEISGRAM TANNER NICHOLAS

WWC1-18773

Approved for Exam

ALVAREZ ALFRED	WWT1
ANDERSON ROBERT MARK	WWC2
ARREOLA SALVADOR	WWT4
BALER ZANE M	DWD2
BIVENS ROBERT H	WWC2
BLAS SCOTT VINCENTI	DWDOIT
BRANSCOME MARC ANTHONY	WWT2
BROWN JON MARC	WWT2
BUNN GEORGE S	DWD2
BURTON SHAWN THOMAS	DWDVSWS
CALLAHAN BRADY THOMAS	WWL3
CAREY WILLIAM J	DWD3
CHANDLER ROBERT	WWTOIT
CHATTERTON KELLEN SCOTT	WWC2
CHISHAM ANTONIO D. G.	DWD1
CHRISTIANSEN TONY RAY	DWDVSWS
CLARK MARC	DWDOIT
COLEMAN SHAWN M	WWT2
CROSBY RANDY L	WWT4
CUNNINGHAM JASON PAUL	DWD2
DALLING SCOTT G	WWT4
DAVIDSON JAMES R	WWT4
DAVIS ROYCE O	WWL1
DAWSON ALEXANDER NICHOLAS	WWT4
DEHAAS MERLE	DWD1
DROWN CHARLES MATTHEW	DWT1
EISENBRAUN BRANDON PATRICK	WWT1
EISENBRAUN BRANDON PATRICK	WWC1
ELDREDGE KURT	DWT1
ESPOSITO PAUL M	WWC2
FORD ROBERT L	DWD2
GIOVE CODY JOSEPH	DWT1
HAIGHT MICHAEL D	DWT1
HALL BRYAN J	DWT1
HARTMAN JESSE J	WWT4
HERNANDEZ RICARDO	WWTOIT
HESS DARIN D	WWC1
HUST JACOB R	DWD2
JOHNSON TIMOTHY EDWARD	WWC3
JONES PAUL DRAKE	WWT3
KING DOYLE H	DWT1
KORTHALS MARK DOUGLAS	DWD2
LAFAY STACY V	WWT3

LINDQUIST BRIAN	DWDOIT
LLOYD CHUCK	DWD2
LYNCH BRANDON MICHAEL	WWT3
MACKENZIE ARTHUR SCOTT	DWT3
MACKIE GERALD BRUCE	DWDVSWWS
MARSHALL VIANNA I	DWD1
MARTIN MICHAEL JAMES	DWT4
MARVIN CHRIS M	WWC1
MATT JOSEPH MICHAEL	DWDOIT
MCCORD KENNETH	WWC2
MCFADDEN GREGORY SCOTT	DWT1
MEUSCH JOEL MICHAEL	WWC2
MOORE ALLEN K	DWD2
MORGAN TIMOTHY ALLEN	DWD2
MUMMERT MICKEY D	WWT3
PEREZ JUAN G	WWT1
PETERSEN BRYAN	WWC1
PIERSON WILLIAM H	DWD1
PINT DANNY J	DWD3
POPE MICHAEL J	DWT1
RANEY DUSTIN JAMES	WWT3
ROMANGO VANCE D	WWT4
RUPPENTHAL THOMAS L	DWD1
SERVIS ROBERT L	DWT1
SHARER JASON DANIEL	WWTOIT
SIEVERS GARY MARDEN	WWTL
SMITH BRET D	WWT1
SMYTH MICHAEL EUGENE	DWD1
SPAULDING CLAUDIA LEIGH	WWT4
STADELMAN JULIE A	DWDVSWWS
STEWART DARRELL	WWT1
STITES HARRY L	WWC4
SWANSTROM TODD J	WWT2
SWITZER TIM	DWD1
TEETER TRACY E	WWC2
THOMSON DAVID ALLEN	DWD1
TOLLMAN KAYLYN	DWD1
TORRES ROBERTO F	DWD1
WHITE JEFFERY	DWT1
WHITLOCK ZARCHARY	DWD1

Denied

BONNER EMMETT LEE
 FLOYD TIFFANY
 GIBSON PHILIP MICHAEL
 HAVENS DENNIS V.

HOWARD JOSHUA LEE
PAJAK CHRISTOPHER J
SIEVERS GARY MARDEN
TORRES MARIA EDIT

Pending

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NEXT MEETING November 14, 2012

ADJOURNMENT

A motion was made by Mr. Lee to adjourn the meeting at 1:45 PM. Seconded by Mr. Nielsen, motion carried.

Victor Villegas, Chair

Larry Annen

John R. Lee

Jack V Bennion

Allen G Wilder

Dion W Holton

Barry N. Burnell

Tana Cory, Bureau Chief